



Village of Lynchburg  
Council Meeting Minutes  
January 9, 2025  
6:00PM

*James Burton*  
*Christine Hamlin*  
*Tagg Pendleton*  
*Judy Davis*  
*David Minton*

Meeting was called to order by Mayor, James Burton at 6:00pm.

Pledge of Allegiance was led by all.

Village Administrator, Ashley Campbell took roll call. In attendance was, Christine Hamlin, Tagg Pendleton, Martin Bailey, David Minton, Judy Davis, and Chris Toller.

Nominations for President Pro Tempore were opened by Mayor James Burton. Chris Hamlin nominated Martin Bailey and Tagg Pendleton nominated David Minton. A motion to close nominations was made by Tagg Pendleton and 2<sup>nd</sup> by Christine Hamlin. Motion passed 6-0. 3 Votes for David Minton and 3 Votes for Martin Bailey. Mayor James Burton broke the tie and voted Martin Bailey as President Pro Tempore for 2025.

A motion to accept December 12, 2024 Council Meeting Minutes was made by Christine Hamlin and 2<sup>nd</sup> by Martin Bailey. Vote taken. Motion passed 6-0.

A motion to accept January 2, 2025 Special Council Meeting minutes was made by Tagg Pendleton and 2<sup>nd</sup> by David Minton. Vote taken. Motion passed 6-0.

Village Administrator/Parks/Public Works report was presented by Village Administrator Ashley Campbell. Log me in was installed at the Sewer Plant. Tyler and crew can now access plant information remotely.

Police Report was presented by Police Chief Casey Cecil.

No Finance Committee report. No meeting was held.

Fiscal Officer Report for December 2024 and January 2025 will be presented at February's Council Meeting. Fiscal Officer was absent.

The renewal of the 3mil Police Levy was discussed. Randalyn will prepare the Resolution to allow us to get numbers certified from the Highland County Auditor to get the levy put on the ballot for May's Election. Paperwork allowing the levy to be placed on the ballot must be turned into the Board of Elections 90 days prior to the election before 4:00pm. A Special Meeting to approve the Resolution will be held on January 16, 2025 at 5:30pm.

Jason Gresko Act 2025 Members are Anita Wells, Judy Davis, and Police Chief Casey Cecil.

Ordinance 2025-01- An Ordinance Approving, Adopting, and Enacting American Legal Publishing's Ohio Basic Code 2025 Edition, as the Code of Ordinances and Declaring an Emergency. A motion was made to suspend the 3 reading rule by Christine Hamlin and 2<sup>nd</sup> by Tagg Pendleton. Vote taken. Motion passed 6-0. A motion to accept Ordinance 2025-01 was made by David Minton and 2<sup>nd</sup> by Chris Toller. Vote taken. Motion passed 6-0.

Ordinance 2025-02- An Ordinance to Establish Trash Rates and Declaring an Emergency. A motion to waive the 3 reading rule was made Tagg Pendleton and 2<sup>nd</sup> by Christine Hamlin. Vote take. Motion passed 6-0. Motion to accept Ordinance 2025-02 was made by David Minton and 2<sup>nd</sup> Chris Toller. Vote taken. Motion passed 6-0.

A motion to approve \$1.50 per hour pay increase for Robert Gabriel effective January 5, 2025 was made by David Minton and 2<sup>nd</sup> by Chris Toller. Vote take. Motion passed 6-0.

Fire board nominations were made. Tagg Pendleton nominated Martin Bailey. A motion to close nominations was made by Christine Hamlin and 2<sup>nd</sup> by Tagg Pendleton. Vote taken. Motion passed 6-0.

Finance Committee- Meets on an as needed basis. Judy Davis was appointed Chairperson by Mayor James Burton. Committee Members are Christine Hamlin and Chris Toller. Mayor James Burton asked that the Finance Committee meets at least every 3 months to review items.

Council Meeting- Will remain the 2<sup>nd</sup> Thursday of every month at 6:00pm

Public Works and Parks, Recreation Economic Development Committee will meet the 1<sup>st</sup> Thursday of every month at 6:00pm. Chairperson appointed by Mayor James Burton is Ashley Campbell. Committee Members are Marty Bailey, Judy Davis, Christine Hamlin, David Minton, Tagg Pendleton, and Chris Toller.

Executive Session called to order by Mayor James Burton to discuss employment issues section 121.22G1. A motion was made at 6:25pm to go into Executive Session was made by David Minton and 2<sup>nd</sup> by Tagg Pendleton. Vote taken. Motion passed 6-0. All Council Members, Mayor, and Randalyn Worley were called into the session.

Executive session ended at 6:54pm.

Richard Warner's contract was tabled to the Finance Committee which will meet on January 16, 2025 to discuss pay portion and term.

A motion to allow the Village Administrator to sign the partnership agreement with Highland County Commissioners for the 2025 Yearly Economic Development support and approve the payment of \$2,500.00. Motion was made by Tagg Pendleton and 2<sup>nd</sup> by David Minton. Vote taken. Motion passed 6-0.

Christine Hamlin presented an update from the Highland County Economic Development Committee.

No petition from the public. A motion to go adjourn the meeting at 7:04pm was made by Christine Hamlin and 2<sup>nd</sup> by Chris Toller. Vote taken. Motion passed 6-0.