

Village of Lynchburg
Council Meeting
Thursday, August 8, 2024

Marty Bailey
Chris Hamlin

Chris Toller
David Minton
Judy & Davis

The Council Meeting was called to order by Mayor James Burton at 6:32 PM.

The Pledge of Allegiance was led by all.

Roll call was taken by Village Administrator, Ashley Campbell. In attendance were Mayor James Burton, Marty Bailey, Judy Davis, Chris Toller, David Minton, Chris Hamlin, and Tagg Pendleton. Absent was Fiscal Officer, Jordan Groves

Minutes:

A motion to approve July's Council Meeting Minutes was made by Dave Minton and seconded by Chris Toller. Vote of 6-0. Motion passed.

Village Administrator:

The Village Administrator Report for 7/12/2024 - 08/8/2024 was presented by Village Administrator, Ashley Campbell. Please see enclosed copy for a full detailed report.

Fiscal Officer:

The Fiscal Report was presented by Village Administrator, Ashley Campbell. The receipts for July were \$87,911.26. The expenses for July were \$122,715.90. Expenses over Receipts for July were \$34,804.64. Please see enclosed copy for full detailed reports.

Tagg Pendleton asked what caused the expenses to be high. The biannual OWDA loan payment was paid.

Police Chief:

The Police Department Report for July was presented by Police Chief, Richard Warner. Please see enclosed copy for full detailed reports.

Finance Committee:

The Finance Committee Report for July 2024 was presented by Judy Davis. The meeting was held on August 8, 2024 at 6:00 PM, before the Council meeting. In attendance were Committee Members Chris Toller, Chris Hamlin, and Judy Davis. Also attending was Village Administrator, Ashley Campbell. Absent was Fiscal Officer, Jordan Groves. All finance reports were reviewed. There were no questions or concerns, other than a request for time off sheet needed to be signed. The meeting was adjourned at 6:32 PM. The next meeting will be September 12, 2024 at 6:00 PM.

There were questions regarding the Finance Committee meetings and reporting. Ashley Campbell spoke to Village Solicitor, Randalyn Worley, and she mentioned that other villages are sending finance reports in the Council packet prior to Council meetings so that all Council members could see the financials for the village. She said typically the

Finance Committee would only schedule meetings as needed, i.e. hiring new employees, giving raises, etc. The issue would be discussed and then presented to Council at the next Council meeting. Moving forward, Fiscal Officer, Jordan Groves, will send monthly reports at least 48 hours prior to the Council meeting to be approved. The Finance Committee will not meet every month, only as needed. July's financial reports will be approved at September's Council meeting.

Old Business:

There was no old business discussed.

New Business:

A motion to allow the Mayor to sign the agreement with Burgess and Niple Engineering Services for upgraded engineering and cost associated with the water project was made by Martin Bailey and seconded by Chris Hamlin. Vote taken 6-0. Motion passed.

There was discussion on sealing the cracks on Short Street prior to the water project. Judy Davis asked why if the street will be repaved. Since the water project could be awhile, it's better to go ahead and seal the cracks in the meantime.

A motion to waive the three-reading rule for Resolution 2024-05 was made by Dave Minton and seconded by Tagg Pendleton. Vote taken 6-0. Motion passed.

A motion to approve Resolution 2024-05 certifying delinquent water bills to the Auditor of Highland County, State of Ohio, for placement on the Highland County Tax Duplicate was made by Tagg Pendleton and seconded by Martin Bailey. Vote taken 6-0. Motion passed.

Petitions from Council or Public:

Mayor Burton presented an updated report on the Appalachian Grant. It doesn't look like the changes were made yet. Ashley Campbell stated that she had already emailed Choice One Engineering. Chris Hamlin gave an update from the Economic and Development meeting that Choice One sent out the packets and it does not have any changes in it. There seems to be some confusion/lack of communication regarding the meetings.

Tagg Pendleton asked about minutes being posted to the website. Ashley informed him it isn't required, but we are working on getting access to the website to keep it updated.

Adjournment:

A motion to adjourn the Council Meeting at 7:34 PM was made by Chris Hamlin and seconded by Martin Bailey. Vote taken 6-0. Motion passed.