

**REGULAR COUNCIL MEETING
VILLAGE OF LYNCHBURG, OHIO
March 14, 2024**

Judy Davis
Dave Minton
Chris Toller
Marty Bailey
Chris Hamlin

Mayor Jamie Burton called the Council meeting to order at 6:30pm.

The meeting opened with the Pledge of Allegiance, led by all.

Roll Call was taken by Fiscal Officer Kelli Rosselott. Council Members in attendance were Marty Bailey, Chris Hamlin, Dave Minton, Judy Davis, Tagg Pendleton, and Chris Toller.

A motion was made by Marty Bailey and seconded by Chris Toller, *to approve the February 2024 Council Meeting Minutes.* Motion passed 6-0.

The Village Administrators Report for 2/9/24-3/4/24 was presented by Village Administrator, Ashley Campbell. Please see enclosed for a copy of the full detailed report.

The Fiscal Report for February 2024 was presented by Fiscal Officer, Kelli Rosselott. The receipts for February were \$108,296.71. The payments for February were \$88,336.74. Revenue over expenses for February 2024 were \$19,959.97. Please see enclosed for a copy of full detailed reports. Additionally; Utility office coverage was provided, Website additions were made, Ohio Department of Taxation's Annual Certification & Survey was complete, reported the Annual OWDA Loan Confirmations, created the February 2024 Village Voice, and the Annual Rent was processed per Resolution 2020-01.

The Police Report for February 2024 was presented by Police Chief Richard Warner. Please see enclosed for a copy of the full detailed report.

The Finance Committee Report for February 2024 was presented by Judy Davis. The meeting was held on March 14th, 2024 at 6:00pm, before the Council Meeting. In attendance were Committee Members Judy Davis, Chris Hamlin, Chris Toller, Fiscal Officer Kelli Rosselott, & Village Administrator Ashley Campbell. All financial reports for February 2024 were reviewed. Kelli explained what she recently learned from the new BancCard processing; The 3.5% fee will round up, if necessary, because a penny can't be split. The credit can only go to the Village. They call this their *rounding factor*. There was no questions or concerns. The meeting adjourned at 6:29pm and the next meeting will be on April 11th, 2024 at 6:00pm.

A motion was made by Marty Bailey and seconded by Dave Minton, *to approve the Financials for February 2024.* Tagg Pendleton abstained. Motion passed 5-0.

Old Business:

A motion was made by Chris Hamlin and seconded by Marty Bailey, *to allow the Village Administrator to re-advertise and sell for \$5 a linear foot, all sizes (12x12 through 4x4) Covered Bridge Beams. And allow the removal of the rotten material on the ends only.* Motion passed 6-0.

New Business:

A motion was made by Dave Minton and seconded by Chirs Hamlin, *to Allow the Village Administrator to advertise for the following open employment positions: Part-Time Fiscal Officer and Water/Wastewater Operator in Training/Laborer position.* Motion passed 6-0.

A motion was made by Dave Minton and seconded by Chris Toller, *to Allow the Village Administrator to advertise for bid requests for the constructing of an informal building at the Covered Bridge. Concrete slab to be 16'x14' and a 4'x8' informational building with an 8' roof span.* Motion passed 6-0.

A motion was made by Tagg Pendleton and seconded by Chris Hamlin, *to waive the 3 Reading Rule for Ordinance 2024-02- 2024 Annual Permanent Appropriations Ordinance and Declaring an Emergency.* Motion passed 6-0.

A motion was made by Judy Davis and seconded by Marty Bailey, *to accept Ordinance 2024-02- 2024 Annual Permanent Appropriations Ordinance and Declaring an Emergency.* Motion passed 6-0.

Petitions from the Council or Public:

Chris Hamlin Highland County has been upgraded by 1 step in economic status. This could mean more of a match percentage could be needed for the Appalachian Grant.

The Appalachian Grant will not be on the March 18th Agenda for the review board.

There will be more on March 25th.

In regards to the Water and Wastewater Infrastructure grant, things should be looked at and the study should be updated to be ready for a 2025 cycle.

There's been great success with the Workforce Developments phlebotomy course.

Ashley Campbell updated Chris Toller on his Highland County Water question;

In year 2023, the Village used 388,400 gallons of water and paid \$3,384.50.

A motion was made by Dave Minton and seconded by Judy Davis, *to allow the Village Administrator to make an objection and request a hearing from Liquor Control over the bar in the Village.* Motion passed 6-0.

The meeting adjourned at 6:57PM